

**BOARD OF SELECTMEN  
MINUTES OF MAY 24, 2016  
SHEPARD MUNICIPAL BUILDING**

PRESENT: Dario F. Nardi, Chairman, James A. Gagner Jr., Vice-Chairman, Marc W. Richard, Clerk  
ATTENDEES: See attached listing

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**Chairman Nardi called the meeting to order at 7:00 and led the Pledge of Allegiance in the Selectmen's Meeting Room in the Shepard Municipal Building.**

Chairman Nardi announced that tonight's meeting was being both video and audio taped and requested anyone in the audience to disclose if they are recording tonight's meeting.

Chairman asked for all to remain standing for a moment of silence in honor of fallen Auburn Police Officer, Ronald Tarentino killed earlier this week.

**Minutes**

Motion to approve the minutes of March 29, 2016 as written, by Mr. Gagner; second: Mr. Nardi – (Richard abstained)

Motion to approve the minutes of May 10, 2016 as written, by Mr. Richard; second: Mr. Nardi – unanimous.

Motion to approve the minutes of March 17, 2016 as written, by Mr. Richard; second: Mr. Nardi – (Gagner abstained)

**Old Business**

**CDBG Grant: Highland Street Improvement Project, Owner/Contractor Agreement between Town and Jack Goncalves & Sons**

Motion to have Chairman sign, by Mr. Gagner; second: Mr. Richard - unanimous

**Use of Town Owned vehicles by multi-departments – continued discussion**

Mr. Nardi stated information back from MIIA concludes use between departments is fine, they made suggestions. They did recommend an agreement between the two departments as to the time, use and responsibilities. They additionally suggested a hold-harmless agreement to cover the Town's liability. Motion to allow use of Highway vehicle by Park/Rec along with recommendations to both agreements in place, by Mr. Gagner; second: Mr. Richard. Some discussion was had to clarify that this now discourages use of personal vehicles for Town business, for example the moving of equipment/supplies for departments; along with the towing of the CERT trailer. Mr. James McKeon informed the Board that the CERT Trailer is actually registered by West Brookfield, even though it is parked on our municipal lot, Mr. McKeon will contact West Brookfield regarding their position on towing with Town and/or personal vehicle. No further discussion – motion – unanimous

Mr. Gagner read correspondence received regarding Heal Inc. and their continued progress in the licensure process. He extended a sincere "Thank You" to the Planning Board and Ms. Rebecca Acerra for her assistance to the various vendors in this endeavor.

Mr. Nardi updated all that someone has been contacted regarding the repair to the bollard outside of the building. Additionally, two of the Purple Heart signs have been placed by the Highway department and two are awaiting placement, pending permission by the State to be placed along Route 67.

### Comments & Concerns

Mr. Stanley Soltys asked what is being done to search for replacing the Treasurer. Mr. Nardi noted the Board would be meeting shortly to discuss and review its options.

### Correspondence

The Board reviewed the following:

1. Correspondence from Superintendent-Director Gerald Paist giving notice that Pathfinder Regional School Committee member Thomas Rugani has advised he will not be a candidate for re-election in the upcoming November election. Nomination papers are available in the superintendent's office at Pathfinder and at the Warren Town Clerk's office. *Noted*
2. Correspondence from massDOT – Bridge Inspection report Brook Road/Tufts Brook dated 10/1/15 as part of the Massachusetts Bridge Inspection Program. Repair, rehabilitation or reconstruction of any bridges to address deficiencies is the owner/custodians responsibility. Chapter 90 funds may be used for these purposes. (Copy provided to the Highway Surveyor) *Request was made to schedule a meeting with Highway Surveyor after his return from vacation*
3. Fire Chief report for April 2016. *Noted*
4. Memorandum from Town Clerk, regarding her position on posting meeting notices to website. *Discussion was had as to contents of memorandum and the future of web postings moving forward. A motion to accept the Town's Clerk position on posting, and to remove user access made by Mr. Nardi; second: Mr. Gagner. There were questions asked by the audience to which Mr. Nardi remarked the Selectboard is working to streamline processes and asked for resident patience to get systems in place. With no further discussion, the motion was approved unanimously.*

### 7:15 PM Parm Grin, GE & -Sharon Tierney, Graybar- LED Fixture Discussion

Mr. Nardi introduced both Mr. Parm Grin and Ms. Sharon Tierney and turned the discussion over to them.

Mr. Grin demonstrated a cobra light head, which his company is proposing for the Warren project. He spoke in detail as to the construction and internal components of the light head and highlighted the features that set the unit apart from some other light heads. The presentation provided technical information as well as rating information and warranty options. Ms. Tierney demonstrated the unit to the Selectboard and members of the audience. In closing Mr. Grin remarked the units are manufactured in the US as well as about 65% of its internal components. The fixture is scalable to the future as an asset management tool for smart cities/town initiatives such as cameras and sensors.

Ms. Tierney thanked the residents and the Selectboard and stated she would return on the 14<sup>th</sup> when Cree would be presenting their product.

### Correspondence - Continued

5. Correspondence from resident, seeking information on the posting of the Purple Heart Community signs. *Mr. Nardi noted earlier, two signs have been installed.*

6. Memorandum from Warren Veteran's Council:

The Warren Veterans ' Council and the Director of Veterans' Services, Gary Lapine would like to invite all sports groups, boy/girl scout units and all Veterans to participate in this year's Memorial Day Parade. The parade will be held on May 29, 2016 and will form up at the top of St. Paul's Cemetery at 1:00 PM.

Any group interested in participating should contact the Veterans Council Office at (413) 436- 5701 ext. 262 so they can be included in the program.

**Chief Spiewakowski- Candidate for Full Time officer, discussion, possible vote**

Police Chief Spiewakowski outlined to the Board the process followed in selecting, vetting a potential candidates for the open FT position. The Chief gave an introduction of Shawn M. Morin, a current 14 month part-time officer with the department and brings before the Selectboard as his candidate for appointment as a Full Time officer.

Mr. Gagner stated that one thing that is important to residents and himself, is that individuals appointed by the Board, be committed to the community and have a desire to build a career within Warren. He asked Mr. Morin to comment on his plans should he be appointed.

Mr. Morin stated he has been a lifelong resident, his children attend school locally and he has no plans on leaving the area in the near future.

Mr. Richard prefaced his statement by stating first that he has no judgment on the process nor the candidate, however has concern that the candidate does not have full-time academy training and so the Town would bear the burden of the costs relating to sending the candidate to academy training. Mr. Richard cited that estimated costs could amount to \$29,400.00 for wages to officer, wages for coverage by other officer(s) while candidate is at the academy and lastly the costs of academy training. He acknowledged that some other towns may have gentlemen agreements wherein the candidate/officers agree to not leave the department following training; but opines that is difficult to uphold. During his past tenure as a Selectmen, he made the commitment to the Board then and the community to not go down this road.

Additional discussion involved questions from Ms. Soltys on giving the hours to PT officers; Ms. Bellerose added that candidate looks to have roots in the Town; noting eventually someone would have to be put through the training. Both Mr. Gagner and Fire Chief Lavoie added they can speak to the professionalism of Mr. Morin. Ms. Sturges to consider the importance of the relationship between the Police department and community and building that with an officer. Lastly, Mr. Richard stated his position is purely economics and nothing to do with the candidate himself.

With no further discussion, a motion to appoint Shawn M. Morin as full time Warren Police Officer for one year, by Mr. Gagner; second: Mr. Nardi – 1 opposed (Richard)

**Treasury Warrants and Invoices**

Motion to approve the following warrants made by Mr. Richard; second: Mr. Gagner – unanimous

Date:	4/25/2016
<u>Warrant #</u>	<u>Amount</u>
<b>146</b>	<b>41,931.34</b>

**147            34,457.01**

**149            217.18**

Motion to approve the following warrants made by Mr. Richard; second: Mr. Nardi– (Gagner abstained)

Date:            4/25/2016

Warrant #        Amount

**148            850.00**

Motion to approve the following warrants made by Mr. Richard; second: Mr. Gagner – unanimous

Date:            5/23/2016

Warrant #        Amount

**159            35,810.26**

**160            20,398.74**

**New Business**

Mr. Gagner offered some clarification to concerns over bathroom policy changes at the High school, as they comply with new mandates.

Mr. Nardi stated that he has been approached by the Board of Health with a proposed recycle policy; (read aloud) that if adopted by the Town, would enhance a grant application currently being drafted by that department. Mr. Nardi cited, this policy would also aide towards the Town’s Green Community Application as well. Motion to adopt the BOH drafted Recycle Product Procurement Policy, by Mr. Nardi; second: Mr. Gagner – unanimous.

Fire Chief Lavoie spoke briefly on the Sharps program and the Town wide cleanup day.

**Next Meeting Date: May 31, 2016 @ 7:00 PM**

Motion to Adjourn made by Mr. Richard; second: Mr. Nardi – unanimous at 8:05 PM.

Respectfully submitted,

Lorena Prokop  
Administrative Secretary

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Marc Richard, Clerk